**Common Grant Application**

**Instructions:** In addition to this narrative requirement, please complete all fields in the GoApply online application. The Common Grant Application on Philanthropy Massachusetts’ [website](https://philanthropyma.org/resources-tools/common-proposal-form) includes a list of questions “About the Organization” and “About the Grant Request”. You do not need to duplicate that information here, since it is addressed in the GoApply fields.

**Narrative**

**Your Organization**: (Please note the question about mission and organizational history is addressed in a field in GoApply).

1. Share your current programs and accomplishments. Please emphasize the achievements of the recent past.
2. Recent major changes to financial and/or organizational circumstances (if any).
3. Please describe what goals, if any, your organization has developed around Diversity, Equity and Inclusion (DEI). How do you track progress towards these goals?

**Your Community**:

1. Briefly describe the opportunity, challenge, issue or need that your organization works to address, and for whom, including socioeconomic status, race, ethnicity, gender, sexual orientation, age, physical ability, and language.
2. If you are working with other organizations, coalitions, and/or networks to advance your mission, tell us about these collaborations.
3. How does your organization listen to/involve the constituents or community?

**If applying for general operating support, please skip to Your Impact (#8).**

**Your Program/Project Funding Request**:

1. Please explain the program/project using the prompts below:

* What you want to do (activities) and the timeframe
* Why you want to do it (opportunity, challenge, issue or need)
* Who will be impacted (target population, including age, gender, ethnicity, other relevant characteristics)

**Your Impact**:

1. What does success look like? How do you track success and how do you know you are moving toward it?

**Other:**

1. Is there anything else you would like to add?